

May 2, 2003

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** Walter Foster, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners Report

**May 5, 2003**  
**MEETING BEGINS AT 8:00 P.M.**

**I. CITIZEN'S CONCERNS**

**II SEWER COMMISSIONER'S BUSINESS**

**III. PUBLIC HEARINGS & APPOINTMENTS**

1. 8:00 FRANKLIN PLACE, 40B PROJECT – 520 MAIN STREET – Enclosed please find Materials in the subject regard.

**IV. SELECTMEN'S BUSINESS**

2. OTHER BUSINESS

**V CONSENT AGENDA**

**VI. TOWN MANAGER'S REPORT**

**VII EXECUTIVE SESSION**

3. ARRT/MBTA RIGHT OF WAY

**ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

**FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

May 19, 2003

**GOALS 2002-2003**

1. Labor Negotiations & Improve Labor Relations environment (Peter/Trey)
2. Improve Communication with Town Boards (Peter/Trey)

- Implement Chairman Round Table - (Trey) *(for Dec/Jan)*  
 Revisit 2020 Planning Process for direction to make this process more beneficial towards  
 Implementation of long-term vision (Trey).
3. Towne Building Reuse (Walter/Dore'/Peter)
  4. ALG process be used for purpose of Budget Planning for FY04 (Walter/Trey)
  5. Residential and Commercial Growth (Walter/Pam) *(PCRC EDC – Continuing to meet)*
  6. Open Space and Recreation Plan (Peter/Walter) Completed
  7. Health Insurance Trust Agreement (Peter) *(Peter still working on getting comments from Water District.)*
  8. Decision on Pentamotion Accounting System (Dore'/Peter) *(Proposals are being looked at by staff)*
  9. Process Planning for "Life after NESWC" (Pam/Peter) *(John Murray is looking at this)*
  10. Joint IT process-organizational change (Walter/Dore') (
  11. Implement an on-going Public Relations campaign regarding budgetary situation (Trey/Walter) *(ALG put plan in place A/B)*
  12. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter) *(Need to look at budget)*  
 Based upon results of Salary Survey, conduct a through review of current salary levels (Trey/Peter) *(Need to look at budget override for Operating budget)*
  13. Broader community interface with Emerson Hosp.- Board of Health to take elder issues on (Pam)
  14. Recreational field lack of space, prison land etc. (Walter)
  15. Middlesex Pension alternatives (Walter)

#### **GOALS carried forward**

16. Public Safety Facility (Dore'/Trey)
17. Determine future of Vaillancourt House - 17 Woodbury Lane. (Pam) *(No dialogue thus far as budgets have had the bottom fallout, Historical Commission issue and seek suggestions)*

**Goals 2003-Selectmen folder**